



Tupelo Aquatic Center Rental Application

Type of Rental: _____ Rental Fee _____ Rental Date _____

Cadence Room Time: _____ am/pm until _____ am/pm **Pool Time:** _____

Name of Individual(s) Responsible: _____

Name of Birthday Child: _____ / _____ Child DOB: ____/____/____

Address: _____ City: _____ State: _____ Zip: _____

Phone (____) _____ - _____ E-mail Address _____

Choose your Recreational Party Package: Each Rec Party Package consists of 1.5 hours of swim time, t-shirt, and 60 minutes in the Cadence Room (includes set-up, party, and take down in Cadence Room/kitchen). Parents/Adults must adhere to our Adult to Child Ratio Policy (reverse side).

Host is responsible for fees of their guests over the allotted number of recreational party package chosen. That fee is due before the party is over. *Reservation is completed at the time when the forms are filled out and full payment is made.**

___ **Recreational Party Package 1 (up to 40 people) - \$150.00 (2.5 hours only)**

___ **Recreational Party Package 2 (41-60 people) - \$200.00 (2.5 hours only)**

___ **Additional time in Cadence Room. Cost is \$75.00 per 60 minutes.**

FOR ALL INFLATABLES AND PRIVATE PARTIES: A \$150.00 damage deposit must be paid in full with a separate check or cash at the time the reservation is made for private parties and/or exclusive use of inflatable(s). The \$150.00 damage deposit will be refunded on the day/night of party or next business day provided the center is left in order and no damage.

Inflatables for rent (Damage deposit is required):

___ **Wiggle Bridge (3 discs) \$50**

___ **Wiggle Bridge (6 discs) \$75.00**

Private Parties (Damage Deposit is required):

___ **Elvis Presley Pool with Diving Well and 3-disc wiggle bridge - \$450.00 (2 hours)**

___ **Additional time (60 minutes) added to private party - \$100.00**

___ **Additional participants over 100 - \$50.00 per increments of 49 (1-50 additional = \$50)**

Inclement Weather Policy:

If a tornado watch is issued, TAC will allow a 60-minute window for anyone inside the facility to safely exit the building. During this time, no additional patrons will be permitted to enter. If a tornado watch is issued the morning of scheduled parties, staff will contact parties who are still in the books to remind them of the weather policy. If the facility closes due to severe weather prior to the start of an event, the customer will be offered the option to reschedule or receive a full refund. In the event that a tornado watch is issued during a rented event, TAC will issue a refund in the amount of time loss after the 60-minute window, excluding life jacket rentals, additional paid guests, and inflatable rentals. If a tornado watch is issued on Friday-Sunday during a private event, the party has the 60-minute allotted time during the tornado watch and will receive 50% refund due to our weather policy for the remainder 60-minute. TAC staff will contact the party host to offer the option to reschedule **or** receive a refund for the booked event. TAC is not responsible for any additional expenses incurred outside of the rental agreement.

Initial acknowledgment: _____

SEE REVERSE SIDE

Party Agreement:

Please initial each item as you read this agreement and sign at the bottom.

- ____ Full payment is required to reserve a room/party.
- ____ Those entering into the water must wear a swimsuit and shower before entering the water.
- ____ **All fees are non-refundable; however you may move your rental to a different date if available.**
This request must be made within 48 hours of the date of the rental. You can only change your date once and within the fiscal calendar year.
- ____ **Every participant attending the party in the party package chosen will receive a wrist band. (Child or Adult, Swimming or not, will be accounted for on the day of the party).**
- ____ Guests arriving over the allotted number of attendees in the party package chosen will incur a \$5.00 admission fee.
- ____ Host is responsible for fees prior to end of party.
- ____ Wristbands are only valid for your party.
- ____ **I have read and understood the CHILD/ADULT RATIO POLICY. See below.**
- **Children 7-12 years of age must be accompanied by an adult 18 years & older.**
 - **The ratio for children 7-12 is 1 adult (18 & older) per 5 children (ages 7-12) regardless of whether flotation device is used.**
 - **Children 6 & younger must be accompanied by an adult 18 years & older also.**
 - **The ratio for children 6 & younger is 1 adult (18 & older) per 1 child (6 & under) regardless of whether flotation device is used.**
 - **A swim test may be offered by staff for children aged 6 and under. Those who pass this swim test will be treated as age 7 for purposes of this requirement.**
- ____ **Adults must be “within arm’s reach” of their children 6 years and younger. The term means that the parent, guardian, or adult must be an arm’s length away from a young child at ALL times. It refers to them being able to respond and react should something happen to the child. See page 8 of our 2025 Splash brochure for further details.**
- ____ Rooms are available only for the time they have been reserved; you will have access to your room only during your designated rental time.
- ____ Nothing may be taped on walls or hung from the ceilings. Nothing is allowed that would cause unnecessary mess (such as confetti/glitter/ food fights/gum, smash cakes, popping of balloons, etc.)
- ____ Please dispose of trash into trash can, clear off tables, and take down decorations after party.
Additional cleaning will be done by staff (wiping off tables, sweeping, etc.).
- ____ **NO WET CLOTHING ALLOWED IN THE PARTY ROOM.**
- ____ Aquatic Center staff cannot hold items such as gifts, food, coats, etc. for you at our front desk.
- ____ Upon reservation you will receive a copy of this agreement.
- ____ **The Tupelo Aquatic Center Policies must be followed. You and your guests are responsible for following all the rules of TAC.**

T-Shirt Size (please circle one) YS YM YL YXL AS AM AL

*****All fees are non-refundable*****

NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CENTER AND NO SMOKING ALLOWED. NO GLASSOR FOOD ALLOWED IN THE NATATORIUM.

I agree to abide by the policies and rules of the City of Tupelo. I understand that I am responsible for any damage to City property that may occur during my usage. I understand I should report any problems to the Department of Parks and Recreation.

Signed: _____ **Date:** _____

Staff Member _____ **Date:** _____

Office Use Only:

Payment \$ _____ Payment Method: Check# _____ Cash _____ Credit Card Appr. Code _____

Receipt# _____ Invoice # _____

Damage Deposit Amount \$ _____ Payment Method: Check# _____ Cash _____

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