



# Tupelo Aquatic Center Rental Application

Type of Rental: \_\_\_\_\_ Rental Fee \_\_\_\_\_ Rental Date \_\_\_\_\_

**BancorpSouth Room Time:** \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm **Pool Time:** \_\_\_\_\_

Name of Individual(s) Responsible: \_\_\_\_\_

Name of Birthday Child: \_\_\_\_\_ / \_\_\_\_\_ Child DOB: \_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

E-mail Address \_\_\_\_\_

Choose your Recreational Party Package: Each Rec Party Package consists of 60 minutes (includes set-up, party, and take down) in the BancorpSouth Room and kitchen, t-shirt, and swim time. Pools are available before and after the time in the BancorpSouth Room/kitchen during our Fun & Family Recreational Swim Hours. Parents/Adults must adhere to our Adult to Child Ratio Policy (reverse side).

**Guests arriving over the allotted number of attendees in the party package chosen will incur a \$3.00 admission fee. That fee is collected at the front desk prior to entering the building, party, or natatorium.**

\_\_\_ Recreational Party Package 1 (up to 20 people) - \$100.00

\_\_\_ Recreational Party Package 2 (21-40 people) - \$150.00

\_\_\_ Recreational Party Package 3 (41-60 people) - \$175.00

\_\_\_ Additional time in BancorpSouth Room. Cost is \$75.00 per 60 minutes.

Inflatables for rent: \$50.00 for each \_\_\_ Wiggle Bridge (3 discs) \_\_\_ Hand

\$75 for each \_\_\_ Wiggle Bridge (6 discs)

**Private Parties:**

\_\_\_ One pool is \$250.00 up to 100 Participants Please mark which pool is preferred: EP Pool \_\_\_\_\_ Comp Pool \_\_\_\_\_

\_\_\_ EP Pool with Diving Well is \$350.00 up to 100 Participants

\_\_\_ Both Pools for \$450.00 up to 100 Participants

\_\_\_ Additional time (60 minutes) added to private party - \$100.00

\_\_\_ Additional participants over 100 - \$50.00 per increments of 49 (1-50 additional = \$50) (51-100 additional = \$100)

\*\* BancorpSouth Room and kitchen are included in the private party pool rental.

\*\*The private party is 2 hours unless additional time was added incurring additional charges. Check for available times.

**Reservation is completed at the time when the forms are filled out and full payment is made.**

A \$150.00 damage deposit must be paid in full with a separate check or cash at the time the reservation is made for private parties and/or exclusive use of inflatable(s). The \$150.00 damage deposit will be refunded the day/night of party or next business day provided the center is left in order and no damage.

**Other Rentals:**

\_\_\_ 25yd Lane Rental- \$14.00 per lane per hour

\_\_\_ 50M Lane Rental- \$23.00 per lane per hour

\_\_\_ Diving Well Rental- \$30.00 per hour

\_\_\_ Equipment Rental- \$50.00 per hour

\_\_\_ BancorpSouth Room during Fun and Family Recreational Swim times-\$95.00 per 45 minutes

\_\_\_ BancorpSouth Room during other times-\$50.00 per 60 minutes

(Over)

**Party Agreement:**

Please initial each item as you read this agreement and sign at the bottom.

- \_\_\_ Full payment is required to reserve a room/party.
  - \_\_\_ Those entering into the water must wear a swim suit and shower before entering the water.
  - \_\_\_ **All fees are non-refundable; however you may move your rental to a different date if available.**  
**This request must be made within 20 days of the date of the rental. You can only change your date once and within the fiscal calendar year.**
  - \_\_\_ **Every participant attending the party in the party package chosen will receive a wrist band. (Child or Adult, Swimming or not, will be accounted for on the day of the party).**
  - \_\_\_ Guests arriving over the allotted number of attendees in the party package chosen will incur a \$3.00 admission fee.
    - The admission fee is collected at the front desk.
    - The admission fee is collected prior to entering the building, party, or natatorium.
  - \_\_\_ Wristbands are only valid for your party.
  - \_\_\_ **I have read and understood the CHILD/ADULT RATIO POLICY. See below.**
    - **Children 7-12 years of age must be accompanied by an adult 18 years & older.**
    - **The ratio for children 7-12 is 1 adult (18 & older) per 5 children (ages 7-12) regardless whether flotation device is used.**
    - **Children 6 & younger must be accompanied by an adult 18 years & older also.**
    - **The ratio for children 6 & younger is 1 adult (18 & older) per 1 child (6 & under) regardless whether flotation device is used.**
    - **A swim test may be offered by staff for children age 6 and under. Those who pass this swim test will be treated as age 7 for purposes of this requirement.**
  - \_\_\_ Rooms are available only for the time they have been reserved; you will have access to your room only during your designated rental time.
  - \_\_\_ Nothing may be taped on walls or hung from the ceilings. Nothing is allowed that would cause unnecessary mess (such as confetti/glitter/ food fights/gum)
  - \_\_\_ Please dispose of trash into trash can, clear off tables, and take down decorations after party. Additional cleaning will be done by staff (wiping off tables, sweeping, etc.).
  - \_\_\_ **NO WET CLOTHING ALLOWED IN THE PARTY ROOM.**
  - \_\_\_ Aquatic Center staff are not able to hold items such as gifts, food, coats, etc. for you at our front desk.
  - \_\_\_ Upon reservation you will receive a copy of this agreement.
  - \_\_\_ **The Tupelo Aquatic Center Policies and Rules which must be followed.**
- T-Shirt Size (please circle one) YS YM YL YXL AS AM AL

\*\*\*All fees are non-refundable\*\*\*

**NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CENTER AND NO SMOKING ALLOWED. NO GLASS OR FOOD ALLOWED IN THE NATATORIUM.**

I agree to abide by the policies and rules of the City of Tupelo. I understand that I am responsible for any damages to City property that may occur during my usage. I understand I should report any problems to the Department of Parks and Recreation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Member \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:

Payment \$ \_\_\_\_\_ Payment Method: Check# \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card Appr. Code \_\_\_\_\_

Receipt# \_\_\_\_\_ Invoice # \_\_\_\_\_

Damage Deposit Amount \$ \_\_\_\_\_ Payment Method: Check# \_\_\_\_\_ Cash \_\_\_\_\_

P. O. Box 3608 • Tupelo, MS 38803 • 692 North Veterans Blvd • Tupelo, MS 38804  
(662) 840-3768 Fax • (662) 840-1786 • [www.swimtupelo.com](http://www.swimtupelo.com)